



City of Sidney, MT  
City Council Regular Meeting January 3rd, 2022  
January 03, 2022 6:30 PM  
115 2nd Street SE | Sidney, MT 59270

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## Agenda

The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 869 3839 7924 Passcode: 4332809 Call: 1-346-248-7799

1. Call to Order
2. Pledge of Allegiance
3. Aldermen Present
4. Correction or Approval of Minutes
  - a. [December 20th, 2021 Regular Meeting Minutes](#)
5. Visitors
6. Public Hearing
7. Mayor Norby
  - a. 2021 Review
    - b. [Reappoint Troy Jensen to Airport Board: At-Large Member - 5 Year Term](#)
8. Committee Meeting Work
9. Alderman Requests and Committee Reports

**Parks and Recreation** – Chair Godfrey – Sergent, Christensen | **Water and Sewer** – Chair Koffler – Godfrey, Rasmussen  
**Street and Alley** – Chair Christensen–Sergent, Stevenson | **Sanitation** – Chair Rasmussen – Koffler, Stevenson  
**City Buildings & Street Lighting** – Chair Stevenson– Koffler, Rasmussen | **Police and Fire** – Chair Sergent – Godfrey, Christensen  
**Budget and Finance** – Chair Sergent, Christensen, Rasmussen
10. Unfinished Business

11. New Business

a. Election of City Council President for 2022

b. Setting 2022 Council Committees

12. City Planner

13. City Attorney

14. Chief of Police

a. PD Update

15. Public Works Director

a. PW Update

b. WWTP Phase 3 Draw #28 for \$4,142.00

c. Eastern Montana Meats Request to be on City Sewer Services: Water/Sewer Committee previously denied this request at their July 27th, 2021 meeting (minutes attached) due to our lagoon not being able to take the waste from the kill floor. They are now proposing to not include that waste in what is put into our system.

16. Fire Marshal/Building Inspector

a. Building and Fire Update

17. City Clerk/Treasurer

18. Consent Agenda

a. Claims to be approved \$291,270.85

b. Building Permits to be approved-No New Permits Issued

2022-050 ON HOLD

2022-053 ON HOLD

2022-056 ON HOLD

19. Adjournment

**December 20<sup>th</sup>, 2022**

Item a.

**The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom call in meeting. You can participate via phone:**

**Meeting ID: 832 3430 2884      Passcode: 4332809      Call: 1-346-248-7799**

1. **CALL TO ORDER:** The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was stated by all present.
3. **ALDERMEN PRESENT:** Sergent, Rasmussen, Koffler, Godfrey and Christensen. Absent: Stevenson.
4. **CORRECTION OR APPROVAL OF MINUTES:**
  - a. **December 6th, 2021- Regular City Council Meeting Minutes:** Motion was made to approve the minutes from the December 6<sup>th</sup>, 2021 regular meeting of the Sidney City Council by Alderwoman Rasmussen, and Alderwoman Sergent seconded. With no changes or corrections, all present voted aye.
5. **VISITORS:**
  - a. **Travis Sergent and Kari Maurer**
  - b. **Frank DiFonzo**
  - c. **Jordan Mayer-Interstate Engineering**
6. **PUBLIC HEARING: Nothing**
7. **MAYOR NORBY:** Mayor Norby thanked Janet Sergent for serving 20 years on the City Council and all her tireless work in doing so. Having served 15 years with her, he thanked her for all her knowledge for the City. He asked her if there is one thing that did not get done that she would like to see done. She stated she was against the 3 lanes on Central Ave, but it did work out in the end.
8. **COMMITTEE MEETING WORK: Nothing**
9. **ALDERMEN REQUESTS AND COMMITTEE REPORTS:** Alderwoman Godfrey relayed a complaint on a yellow trailer house to Building Inspector/Fire Marshal Rasmussen, which he stated he will be looking into since it is not in the correct zone.
10. **UNFINISHED BUSINESS: Nothing**
11. **NEW BUSINESS: Nothing**
12. **CITY PLANNER SANDERSON:**
  - a. **1<sup>st</sup> Choice Lot Aggregation:** PWD Hintz presented the City Council with the 1<sup>st</sup> Choice Lot Aggregation Staff Report from Planner Sanderson, which recommends approval with conditions. PWD Hintz stated condition number 1, revising the Exemption to Subdivision Review, has been met and approved by Planner Sanderson. Motion was made to approve the 1<sup>st</sup> Choice Lot Aggregation with conditions by Alderwoman Godfrey, and Alderwoman Rasmussen seconded. With no further discussion, all present voted aye.
13. **CITY ATTORNEY: Nothing**
14. **CHIEF OF POLICE KRAFT:**
  - a. **New Officer Joseph Swanson & Resignation of Austin Papka:** Chief Kraft announced the hiring of Joseph Swanson in November and the resignation of Austin Papka. Motion was made to approve the hiring by Alderwoman Godfrey, and Alderwoman Sergent seconded. With no further discussion, all present voted aye.
  - b. **November Monthly Report:** Chief Kraft provided the November 2021 Police Department report. He stated they had an award night on Saturday, the results of which were announced on the Sidney Police Department Facebook Page.
15. **PUBLIC WORKS DIRECTOR HINTZ:**
  - a. **November Monthly Report:** PWD Hintz provided the November 2021 Public Works report. He stated they finished the \_\_\_project and there was a water break on Red River Drive which was the homeowner's issue. He further stated the Sidney Public Schools has committed to spending \$120,000 on the curb and gutter relocation project by the Sidney High Schools. He stated they also finished the home for Officer Ringo, the new K9.
16. **FIRE MARSHAL/BUILDING INSPECTOR RASMUSSEN:**
  - a. **November Monthly Report:** FM/BI Rasmussen provided the November 2021 Fire Run Report.
17. **CITY CLERK/TREASURER CHAMBERLIN:**
  - a. **November 2021 Treasurer's Report:** Clerk/Treasurer Chamberlin provided the November 2021 Treasurer's Report. She stated the Fiscal Year 2021 Annual Financial Report, due December 31<sup>st</sup>, has been submitted.

- b. **November 2021 Journal Voucher Report:** Motion was made to approve the November 2021 Journal Voucher Report by Alderwoman Christensen and Alderwoman Rasmussen. With no further discussion, all present voted aye.
- c. **November 2021 Water/Sewer Bank Transfer \$180,856.84:** Motion was made to approve the November 2021 Water/Sewer Bank Transfer of \$180,856.84 by Alderwoman Sergent, and Alderwoman Rasmussen seconded. With no further discussion, all present voted aye.
- d. **Consent Agenda**
  - a. **Claims to be approved: \$ 57,009.21**
  - b. **Building Permits to be approved:**

\*\*2022-050 ON HOLD  
 \*\*2022-053 ON HOLD  
 \*\*2022-056 ON HOLD

2022-054	Tucker Heller	507 3 <sup>rd</sup> AVE SW	LA, B57, Kenoyer	Addition
2022-060	Sidney Health Center	216 14 <sup>th</sup> AVE SW	S23,T23N,R59E	Remodel
2022-061	Daniel Earl	613 7 <sup>th</sup> AVE SE	L9&10,B64, Kenoyer	Shed

Motion was made to approve the consent agenda with the additional claim by Alderman Koffler and Alderwoman Rasmussen seconded the motion. With no further discussion, all present voted aye.

**18. Oaths of Office for 4 year terms to start January 2022:** Clerk/Treasurer Chamberlin administered the oath of office to Mayor Norby and Councilmembers: Ken Koffler, Joe Stevenson (2 year term), Kysa Rasmussen, Kali Godfrey (2 year term) and Frank DiFonzo.

Meeting was adjourned at 6:50 p.m.

ATTEST:

\_\_\_\_\_  
MAYOR NORBY

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
DATE APPROVED

**TROY JENSEN**  
**2036 CLOVER COURT**  
**SIDNEY, MT 59270**  
**406-488-7330 (H)**  
**406-480-0906 (C)**  
[TSJENSEN@MIDRIVERS.COM](mailto:TSJENSEN@MIDRIVERS.COM)

Thursday, December 16, 2021

The Honorable Rick Norby  
Mayor of Sidney  
115 2<sup>nd</sup> Street SE  
Sidney, MT 59270

RE: Sidney-Richland Airport Authority Board – At large Member

Dear Mayor Norby,

After five years of success as a board member of the Sidney-Richland Airport Authority I am seeking re-appointment for another term of leadership. I am an active community member with an interest in Aviation and would love the ability to continue my advisory skills with an organization such as this.

To date I have enjoyed my time working on the multiple projects including:

- The taxiway, taxi lane extension projects.
- Being able to assist in putting together the Airports Budgets.
- Involved with the upgrades to the terminal facilities, gates, equipment, etc.
- Working on the plans for the terminal expansion project.

I am a Professional Land Surveyor by trade and work well with clients on an individual basis to work toward achieving their goals. I have a strong background in Engineering and Management and use these skills to help my team complete projects successfully every day. With this background and knowledge, I believe I would continue to serve as an excellent Board Member to this organization.

I am confident you'll find me a good fit for your needs as the at large board member of the Sidney-Richland Airport Authority. I look forward to hearing from you and thank you so much for your time.

Sincerely,  
  
Troy Jensen

**PROPOSED COUNCIL COMMITTEE ASSIGNMENTS FOR 2022**

Parks and Recreation – Chairman Difonzo – Godfrey, Christensen

Street and Alley – Chairman Christensen – Difonzo, Stevenson

City Building & Street Lighting – Chairman Stevenson – Koffler, Rasmussen

Water and Sewer – Chairman Koffler – Godfrey, Rasmussen

Sanitation – Chairman Rasmussen– Koffler, Stevenson

Police and Fire – Chairman Godfrey – Godfrey, Difonzo, Christensen

Budget and Finance – Chairman Christensen – Rasmussen, Godfrey

UNIFORM STATUS OF FUNDS SPREADSHEET FOR: Sidrey Wastewater Project - Phase III															
Date Printed: 12/28/2021															
ADMINISTRATIVE/ FINANCIAL COSTS:	Funding Source: SRF Loan A			Funding Source: SRF Loan B			Funding Source: City Reserves			Funding Source: SRF Loan B 17404 from Phase II			Total Budget		
	Budgeted	Previously Expended	Amount of Draw	Budgeted	Previously Expended	Amount of Draw	Budgeted	Previously Expended	Amount of Draw	Budgeted	Previously Expended	Amount of Draw	Budgeted	Expended	Balance
Personnel Costs	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
Offices Costs	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
Professional Services	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
Legal Costs	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
Adult Prints	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
Travel & Training	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
Diner Services/Refresh	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
Business Internet	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
Board Counsel & Unified Cost	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Administrative Costs</b>	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
<b>ACTIVITY COSTS:</b>															
Professional Engineering	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
Engineering/Arch. Design (PH)	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
Construction Eng. Services (PH)	\$62,837.24	\$ 62,837.24	\$ -	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
Construction (PH 3)	\$277,162.76	\$ 277,162.76	\$ -	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
Contingency	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Activity Costs</b>	\$339,999.00	\$ 339,999.00	\$ -	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL PROJECT COSTS</b>	\$339,999.00	\$ 339,999.00	\$ -	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$0.00	\$0.00	\$0.00

Item b.

Vendor's Name	Invoice or Pay Estimate Number	Invoice Date or Time Period Covered	Total Amount of Invoice	Warrant Number	Date Paid	Funding Source, Amount Expended, Drawdown Number				Total Amount Paid This Invoice	
						SRF Loan A 19449	SRF Loan B 19450	City Reserves	Draw 17404 Phase 2		
						#	#	#	#		
Morrison Maierle (Phase 3)	185368	10/31/18	\$27,489.76	33504		\$0.00	\$0.00	\$27,489.76	1	\$0.00	\$27,489.76
COP Construction	1	10/31/18	\$342,342.00	33505		\$0.00	\$0.00	\$342,342.00	1	\$0.00	\$342,342.00
Montana Department Revenue		10/31/18	\$3,458.00	33506		\$0.00	\$0.00	\$3,458.00	1	\$0.00	\$3,458.00
Morrison Maierle (Phase 3)	185510	11/28/18	\$55,318.21	33647	12/18/18	\$0.00	\$0.00	\$0.00		\$55,318.21	\$55,318.21
COP Construction	2	11/29/18	\$283,203.36	33645	12/18/18	\$0.00	\$0.00	\$0.00		\$283,203.36	\$283,203.36
Montana Department Revenue		11/28/18	\$2,860.64	33646	12/18/18	\$0.00	\$0.00	\$0.00		\$2,860.64	\$2,860.64
Morrison Maierle (Phase 3)	194012	01/03/19	\$58,006.78	33739	01/28/19	\$0.00	\$0.00	\$2,233.50	3	\$55,773.28	\$58,006.78
COP Construction	3	01/03/18	\$563,628.48	33740	01/28/19	\$0.00	\$0.00	\$422,912.70	3	\$140,715.78	\$563,628.48
Montana Department Revenue		01/03/18	\$5,693.22	33741	01/28/19	\$0.00	\$0.00	\$0.00		\$5,693.22	\$5,693.22
Morrison Maierle (Phase 3)	194094	01/31/19	\$20,984.56	33778	02/05/19	\$0.00	\$0.00	\$20,984.56	4	\$0.00	\$20,984.56
COP Construction	4	01/31/19	\$29,437.65	33779	02/05/19	\$0.00	\$0.00	\$29,437.65	4	\$0.00	\$29,437.65
Montana Department Revenue		01/31/19	\$297.35	33780	02/05/19	\$0.00	\$0.00	\$297.35	4	\$0.00	\$297.35
Morrison Maierle (Phase 3)	19167	02/13/19	\$44,570.78	33884	03/18/19	\$1,000.00	\$43,570.78	\$0.00	5	\$0.00	\$44,570.78
Dorsey and Wilbey	3478009	02/13/19	\$32,000.00	33885	03/18/19	\$0.00	\$32,000.00	\$0.00	5	\$0.00	\$32,000.00
Loan Reserves			\$2,871.69			\$0.00	\$2,871.69	\$0.00	5	\$0.00	\$2,871.69
Morrison Maierle (Phase 3)	194215	03/15/19	\$20,351.00	34014	04/16/19	\$20,351.00	\$0.00	\$0.00	6	\$0.00	\$20,351.00
COP Construction	5	03/15/19	\$201,732.55	34012	04/16/19	\$201,732.55	\$0.00	\$0.00	6	\$0.00	\$201,732.55
Montana Department Revenue		03/15/19	\$2,037.70	34013	04/16/19	\$2,037.70	\$0.00	\$0.00	6	\$0.00	\$2,037.70
Morrison Maierle (Phase 3)	194323	03/27/19	\$51,125.99	34177	06/10/19	\$41,486.24	\$9,639.75	\$0.00	7	\$0.00	\$51,125.99
COP Construction	6	03/28/19	\$33,058.58	33059	06/10/19	\$33,058.58	\$0.00	\$0.00	7	\$0.00	\$33,058.58
Montana Department Revenue		03/28/19	\$333.93	34179	06/10/19	\$333.93	\$0.00	\$0.00	7	\$0.00	\$333.93
Loan Reserves		03/28/19	\$366.31			\$0.00	\$366.31	\$0.00	7	\$0.00	\$366.31
COP Construction	7	05/15/19	\$101,762.10	34181	06/10/19	\$0.00	\$101,762.10	\$0.00	8	\$0.00	\$101,762.10
Montana Department Revenue		05/15/19	\$1,027.90	34182	06/10/19	\$0.00	\$1,027.90	\$0.00	8	\$0.00	\$1,027.90
Loan Reserves		05/15/19	\$1,722.00			\$0.00	\$1,722.00	\$0.00	8	\$0.00	\$1,722.00
Morrison Maierle (Phase 3)	197327	05/10/19	\$45,323.74	34180	06/10/19	\$0.00	\$0.00	\$45,323.74	8	\$0.00	\$45,323.74
COP Construction	8	05/30/19	\$289,293.50	34242	06/18/19	\$0.00	\$253,458.28	\$35,835.22	8	\$0.00	\$289,293.50
Montana Department Revenue		05/30/19	\$2,892.93	34243	06/18/19	\$0.00	\$0.00	\$2,892.93	8	\$0.00	\$2,892.93
Loan Reserves		05/30/19	\$9,631.00			\$0.00	\$9,631.00	\$0.00	8	\$0.00	\$9,631.00
Morrison Maierle (Phase 3)	194572	06/27/19	\$52,578.51	34371	07/26/19	\$0.00	\$52,578.51	\$0.00	4	\$0.00	\$52,578.51
COP Construction	9	06/27/19	\$485,287.18	34372	07/26/19	\$0.00	\$485,287.18	\$0.00	4	\$0.00	\$485,287.18
Montana Department Revenue		06/27/19	\$4,901.89	34373	07/26/19	\$0.00	\$4,901.89	\$0.00	4	\$0.00	\$4,901.89
Loan Reserves		06/27/19	\$20,625.17			\$0.00	\$20,625.17	\$0.00	4	\$0.00	\$20,625.17
Morrison Maierle (Phase 3)	194922	07/26/19	\$36,001.65	34446	08/26/19	\$0.00	\$36,001.65	\$0.00	5	\$0.00	\$36,001.65
COP Construction	10	07/26/19	\$294,273.05	34447	08/26/19	\$0.00	\$294,273.05	\$0.00	5	\$0.00	\$294,273.05
Montana Department Revenue		07/26/19	\$2,972.46	34448	08/26/19	\$0.00	\$2,972.46	\$0.00	5	\$0.00	\$2,972.46
Loan Reserves		07/26/19	\$12,663.39			\$0.00	\$12,663.39	\$0.00	5	\$0.00	\$12,663.39
Morrison Maierle (Phase 3)	195088	08/30/19	\$58,801.20	34613	10/07/19	\$0.00	\$58,801.20	\$0.00		\$0.00	\$58,801.20
COP Construction	11	08/30/19	\$471,028.73	34614	10/07/19	\$0.00	\$471,028.73	\$0.00		\$0.00	\$471,028.73
Montana Department Revenue		08/30/19	\$4,945.65	34615	10/07/19	\$0.00	\$4,945.65	\$0.00		\$0.00	\$4,945.65
Loan Reserves		08/30/19	\$20,321.47			\$0.00	\$20,321.47	\$0.00		\$0.00	\$20,321.47
Morrison Maierle (Phase 3)	195270	09/30/19	\$37,059.44	34782	11/05/19	\$0.00	\$37,059.44	\$0.00		\$0.00	\$37,059.44
COP Construction	12	09/30/19	\$378,159.56	34783	11/05/19	\$0.00	\$378,159.56	\$0.00		\$0.00	\$378,159.56
Montana Department Revenue		09/30/19	\$4,945.65	34784	11/05/19	\$0.00	\$4,945.65	\$0.00		\$0.00	\$4,945.65
Loan Reserves		09/30/19	\$16,562.01			\$0.00	\$16,562.01	\$0.00		\$0.00	\$16,562.01
Lower Yellowstone Rural Electric Cooperative	534	09/30/19	\$16,385.00	34684	10/15/19	\$0.00	\$16,385.00	\$0.00		\$0.00	\$16,385.00
Morrison Maierle (Phase 3)	195433	10/31/19	\$37,149.82	34921	12/17/19	\$0.00	\$37,149.82	\$0.00		\$0.00	\$37,149.82
COP Construction	13	10/31/19	\$373,592.69	34922	12/17/19	\$0.00	\$373,592.69	\$0.00		\$0.00	\$373,592.69
Montana Department Revenue		10/31/19	\$3,167.25	34923	12/17/19	\$0.00	\$3,167.25	\$0.00		\$0.00	\$3,167.25
Loan Reserves		10/31/19	\$15,728.57			\$0.00	\$15,728.57	\$0.00		\$0.00	\$15,728.57
Morrison Maierle (Phase 3)		12/16/19	\$29,250.90	34986	01/13/20	\$0.00	\$29,250.90	\$0.00		\$0.00	\$29,250.90
Loan Reserves		12/16/19	\$1,112.00			\$0.00	\$1,112.00	\$0.00		\$0.00	\$1,112.00
Morrison Maierle (Phase 3)	204100	01/15/20	\$24,696.40			\$0.00	\$24,696.40	\$0.00		\$0.00	\$24,696.40
Loan Reserves		01/15/20	\$15,339.00			\$0.00	\$15,339.00	\$0.00		\$0.00	\$15,339.00
COP Construction	14	01/17/20	\$374,138.85			\$0.00	\$374,138.85	\$0.00		\$0.00	\$374,138.85
Montana Department Revenue		01/17/20	\$4,830.83			\$0.00	\$4,830.83	\$0.00		\$0.00	\$4,830.83
Morrison Maierle (Phase 3)	204362	04/06/20	\$5,960.90			\$0.00	\$5,960.90	\$0.00		\$0.00	\$5,960.90
Loan Reserves		04/06/20	\$227.00			\$0.00	\$227.00	\$0.00		\$0.00	\$227.00
Morrison Maierle (Phase 3)	204769	05/28/20	\$11,832.68			\$0.00	\$11,832.68	\$0.00		\$0.00	\$11,832.68
Montana Department Revenue		05/28/20	\$840.00			\$0.00	\$840.00	\$0.00		\$0.00	\$840.00
Loan Reserves		05/28/20	\$482.00			\$0.00	\$482.00	\$0.00		\$0.00	\$482.00
Morrison Maierle (Phase 3)	204970	07/02/20	\$3,779.65			\$0.00	\$3,779.65	\$0.00		\$0.00	\$3,779.65
Montana Department Revenue		07/02/20	\$9,602.00			\$0.00	\$9,602.00	\$0.00		\$0.00	\$9,602.00
Loan Reserves		07/02/20	\$509.00			\$0.00	\$509.00	\$0.00		\$0.00	\$509.00
COP Construction	15	08/31/20	\$55,440.00			\$0.00	\$55,440.00	\$0.00		\$0.00	\$55,440.00
Montana Department Revenue		08/31/20	\$560.00			\$0.00	\$560.00	\$0.00		\$0.00	\$560.00
Morrison Maierle (Phase 3 and TO 11)		09/04/20	\$7,665.02			\$0.00	\$7,665.02	\$0.00		\$0.00	\$7,665.02
Loan Reserves		09/04/20	\$1,610.00			\$0.00	\$1,610.00	\$0.00		\$0.00	\$1,610.00
Morrison Maierle (TO 11)	205531	10/09/20	\$9,582.00			\$0.00	\$9,582.00	\$0.00		\$0.00	\$9,582.00
Morrison Maierle (TO 11)	205842	12/04/20	\$3,073.90	36387	01/07/21	\$0.00	\$3,073.90	\$0.00		\$0.00	\$3,073.90
Morrison Maierle (TO 11)	205956	12/30/20	\$1,603.00			\$0.00	\$1,603.00	\$0.00		\$0.00	\$1,603.00
Morrison Maierle (TO 11 & TO 12)	214159, 214159	01/28/21	\$8,932.84			\$0.00	\$8,932.84	\$0.00		\$0.00	\$8,932.84
Morrison Maierle (TO 11 & TO 12)	214764, 214867	05/28/21	\$19,545.47			\$0.00	\$19,545.47	\$0.00		\$0.00	\$19,545.47
Morrison Maierle (TO 11 & TO 12)	216038, 216059	08/31/21	\$14,920.28			\$0.00	\$14,920.28	\$0.00		\$0.00	\$14,920.28
Morrison Maierle (TO 11)	216107	09/10/21	\$2,029.01			\$0.00	\$2,029.01	\$0.00		\$0.00	\$2,029.01
Morrison Maierle (TO 12)	216108, 216146	11/05/21	\$20,000.23			\$0.00	\$20,000.23	\$0.00		\$0.00	\$20,000.23
Morrison Maierle (TO 12)	216238	12/20/21	\$4,142.00			\$0.00	\$4,142.00	\$0.00		\$0.00	\$4,142.00

Copy and submit to the applicable funding agency with each drawdown request. **TOTALS \$5,211,677.01 \$300,000.00 \$3,434,905.11 \$933,207.41 \$543,564.49 \$5,211,677.01**



**Montana State Revolving Fund ("WPCSRF") Program  
Loan Disbursement Report for  
Revenue Bonds**

Item b.

<b>1. Borrower:</b> Name: <u>City of Sidney</u> Address: <u>115 2nd Street SE, Sidney, MT 59270</u> Employer ID: <u>81-6001310</u>		<b>5. Disbursement Number:</b> 23  <b>6. Period covered by this Disbursement Report:</b> From: <u>11/6/21</u> To: <u>12/20/21</u> (Mo/Day/Yr) (Mo/Day/Yr)	
<b>2. Project Name:</b> <u>Wastewater Phase III</u> SRF Project Number: <u>SRF-19450</u> Borrower's Project Number: _____		<b>7. Payment Instructions:</b> <input type="checkbox"/> Wire Transfer: Bank: <u>Stockman Bank</u> ABA : _____ Account : _____ Contact person at bank: <u>Diane Entzel</u> Bank phone number: <u>(406) 433-8606</u>  <input type="checkbox"/> Check if this is the final disbursement request.	
<b>3. Committed Amount:</b> \$ <u>4,041,000</u> (From the Binding Commitment Agreement)			
<b>4. Total Loan Amount:</b> \$ <u>3,741,000 "B"</u> (From Cover of Bond Resolution)			
<b>8. Use of Funds</b>			
	<b>Classification</b>	<b>Amount This Period</b>	<b>Cumulative to Date</b>
	A. Administrative Charges	\$	\$ 45,294
	B. Land and Rights of Way		
	C. Architectural & Engineering	\$ 4,142	\$ 484,287
	D. Equipment		
	E. Construction Improvements	\$	\$ 2,272,380
	F. Miscellaneous	\$	\$
	G. Total Construction Costs (Add Lines A through F)	\$	\$ 3,256,961
	H. Administrative Fee - For Initial Disbursement Only (Multiply Committed Amount by .00575)	N/A	N/A
	I. Origination Fee - For Initial Disbursement Only (Multiply Committed Amount by .01)	N/A	N/A
	J. Sub-Total (Add Amounts on Lines G, H, and I)	\$	\$
	K. Debt Service Reserve Deposit (Multiply Amount on Line J by .038)	\$	\$ 119,769
	L. Total Disbursement (Add Amounts on Line J and K)	\$ 4,142	\$ 3,376,731
	M. Federal Share of Disbursement (For State Use Only)		
	N. State Share of Disbursement (For State Use Only)	\$	\$
	O. Percentage of Physical Completion	0%	100%
<b>9. Certification</b>  I certify that to the best of my knowledge and belief the billed costs or disbursements are in accordance with the terms of the project, that the disbursements represent amounts which have not been previously requested, that an inspection has been performed and that all work is in accordance with the terms of the project as described in the Commitment Agreement.	<b>a. Borrower(s)</b> [Note: two borrower signatures are required <u>only</u> when two parties (i.e. a County and a District) borrow SRF funds through an interlocal agreement.]	Signature of Authorized Certifying Official	Date Signed:
		Typed or Printed Name and Title	Telephone (Area Code, Number & Extension)
	<b>b. Engineer or other Representative certifying to line 8.O.</b>	Signature of "Authorized Certifying Official"	Date Signed:
		Typed or Printed Name and Title Laura Gundlach, PE Water/Wastewater Engineer	Telephone (Area Code, Number & Extension) (406) 237-1272
<b>10. Approval (For State Use Only)</b>	DEQ Signature	Date	DNRC Signature
			Date

**Debt Service Reserve \$119,769**

**INVOICE**

Morrison-Maierle—PO Box 6147—Helena, MT 59604  
Office: 406-442-3050 — Fax: 406-495-3608  
www.m-m.net  
TIN: 81-0217149

**Attention:** Jeff Hintz  
**City of Sidney**  
**115 2nd Street S.E.**  
**Sidney, MT 59270**  
**UNITED STATES**

**Invoice :** 000216238  
**Invoice Date :** 12/20/2021  
**Project :** 071702800  
**Project Name :** Sidney - 2021 Sewer Rehab  
**Bill Term :** \*\*

**For Professional Services Rendered Through 12/10/2021**

Professional engineering and surveying services provided for 2021 Sidney Sewer Rehabilitation.

	Fee	Available	Billings		
			To Date	Previous	Current
071702800 - Sidney - 2021 Sewer Rehab	65,571.00	7,698.96	62,014.04	57,872.04	4,142.00
Rate Labor		4,142.00			
				<b>Current Billings</b>	4,142.00
				<b>Amount Due This Bill</b>	<u>4,142.00</u>

**Casey M. Hanson**

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	216108	10/1/2021	18,261.23	18,261.23
	000216146	11/5/2021	1,739.00	1,739.00
				<u>20,000.23</u>

Amounts Are Due and Payable Upon Receipt of Invoice  
Amounts 30 days overdue are subject to a service charge at the maximum legal rate allowed by 31-1-107 MCA

Please send your EFT remittance advice to [remittance@m-m.net](mailto:remittance@m-m.net)  
Routing: 092905278  
Account: 4020016702

**000 - Project Management**

**Rate Labor**

<u>Class</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Design Engineer I	3.50	143.000	500.50
<b>Total Rate Labor</b>			<b>500.50</b>

**040 - Design, Plans & Specs**

**Rate Labor**

<u>Class</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
CAD Designer III	2.00	136.000	272.00
Design Engineer I	9.50	143.000	1,358.50
Engineer Intern I	2.00	109.000	218.00
<b>Total Rate Labor</b>			<b>1,848.50</b>

**Total Bill Task: 040 - Design, Plans & Specs**

**1,848.50**

**088 - Quality Assurance**

**Rate Labor**

<u>Class</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Senior Engineer I	11.00	163.000	1,793.00
<b>Total Rate Labor</b>			<b>1,793.00</b>

**Total Project: 071702800 - Sidney - 2021 Sewer Rehab**

**4,142.00**

## Water and Sewer Committee Meeting

### Minutes

July 27th, 2021

5:30 PM

**Present:** Kali Godfrey, Ken Koffler. **Via phone:** Kysa Rasmussen

**Absent:** None

**Visitors:**

**Mayor Norby, Clerk Treasurer Chamberlin, Deputy Clerk Treasurer Shanks, PWD Hintz, Utilities Manager Anderson, Steve Lunderby. Via phone: Laura Gundlach (Morrison Maierle)**

### **Lunderby dumping of animal washdown water:**

PWD Hintz stated Steve Lunderby of Eastern Montana Meats is asking for permission to put the wash down water from the butchering of cattle into the City Sewer. Mr. Lunderby stated this would only be temporary until they get things permitted via the DEQ, for a max of 10 months to a year. He stated their engineer has provided samples of what the wash down water is. Mrs. Gundlach stated she reviewed the samples and compared them to what our system is currently capable of treating with the current design. She stated the oxygen and nitrogen levels in their wash down water exceed what our system is safely capable of treating, safely meaning not compromising our system or triggering a requirement for new treatments. Utilities Manager Anderson stated the fats, oil, and grease will negatively affect the system, which could take up to a year to fully recover from. He stated the bugs in our system that eat the waste are not the right bugs to eat this type of waste and could cause the entire system to go septic, the costs of which to fix could be extremely high. Mrs. Gundlach stated this waste, even at the amount being discussed, will change the biology and chemistry of the lagoon. Utilities Manager Anderson stated the industrial business is in the County, if they would have resided in the City Limits their internal system would have to have been made to take care of these issues prior to us receiving their waste. He further stated that the City did take waste not suitable for the lagoon system previously, which cause issues to the point that it caused the need for the new \$18 million system we just got done putting in. Mrs. Gundlach stated the waste being in the pipes could cause blocks also.

Motion was made to recommend not allowing the dumping of the animal washdown water from Eastern Montana Meats by Alderman Koffler and Alderwoman Rasmussen seconded. Alderman Koffler stated it was unfortunate, as they would like to help this business in the community but can't at the risk of the lagoon and the additional costs to users. Alderwoman Rasmussen stated our obligation is to make sure the expensive system we have continues and to those users. With no further discussion, all present voted aye.

Meeting was adjourned at pm 5:51 pm.

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BreeAnn Shanks, Deputy Clerk/Treasurer

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Ken Koffler, Committee Chair

**Jessie Redfield**

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**From:** Jeff Hintz  
**Sent:** Wednesday, December 15, 2021 9:36 AM  
**To:** travis engineering-west.com  
**Cc:** Laura Gundlach; Jason Elletson; Jessie Redfield; Rick Norby  
**Subject:** RE: Eastern Montana Meats  
**Attachments:** 20211215114128.pdf; 20211215115357.pdf; 20211215120244.pdf

Travis,

We will need to get some additional information from you as well. Our impact fees are based on the meter size of the water supply. Nonresident users and resident users alike who are on a well system are required to meter water usage for us to estimate sewer usage fees and impact fees. Not sure if Lunderby's (EMM) water system is metered or not however, if EMM is to come online with the city, EMM will be require to install a meter on the water supply.

I have attached an area sewer map, sewer fee schedule and impact fee schedule for your use. Please call with any questions.

Thanks  
 Jeff

**From:** travis engineering-west.com <travis@engineering-west.com>  
**Sent:** Tuesday, December 14, 2021 10:22 AM  
**To:** Jeff Hintz <publicworks@cityofsidneymt.com>  
**Subject:** Eastern Montana Meats

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Jeff

I have spoken with Mr. Lunderby (Eastern Montana Meats) and he has requested that I put a plan together for pumping the wastewater generated from Eastern Montana meats to the nearest City of Sideny's sewer manhole located at the intersection of County Road No. 351 and 124. Please note that blood from the kill floor will not be associated with this wastewater as the blood will be disposed of through a land application permit with DEQ. Can you please put this proposal on the City Councils agenda for Council's meeting schedule for Jan 3<sup>rd</sup> 2022.

Can you please email the following items to assist me in generating a proposed plan to the City Council.

- Sewer map of this area (location of sewer manholes and pipe sizes)
- City's sewer rates and rates for out-of-district users
- Impact fees that may be associated with such plan

Thank you and Merry Christmas.

Travis West, P.E., RS  
 Engineering West  
 Civil Engineer/Owner  
 Office: (406) 322-1116

12/21/21  
08:25:32

CITY OF SIDNEY  
Claim Approval List  
For the Accounting Period: 12/21

For Doc # = 39448  
\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund Org Acct	Object Proj	Cash
Check	Invoice #/Inv Date/Description	Line \$					Account
39448	E 399 VERIZON WIRELESS	800.73					
	9894403333 12/06/21 SPD VERIZON WIRELESS BILL	800.73		NA	1000 420100	340	101000
	# of Claims 1	Total: 800.73					
	Total Electronic Claims	800.73	Total Non-Electronic Claims				

*Scott Forbey*  
12/21/21

*Jami Christensen*  
12/21/21

12/21/21  
09:15:12

CITY OF SIDNEY  
Claim Approval List  
For the Accounting Period: 12/21

For Doc # = 39449  
\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
39449	3 MONTANA DAKOTA UTILITIES	14,591.94							
8302131000	12/16/21 LYNDAL PARK	23.19		NA	1000 460430	300	101000		
2470131000	12/15/21 WELLS #5 AND #7	1,012.76		NA	5210 430500	300	101000		
4469031000	12/09/21 STREET LIGHTS	9,010.17		NA	2425 430263	300	101000		
6660131000	12/15/21 WELL #11	190.09		NA	5210 430500	300	101000		
7860131000	12/15/21 WELL #9	924.35		NA	2425 430263	300	101000		
9741131000	12/15/21 LEES TIRE SEWER LIFT	51.73		NA	5310 430600	300	101000		
8979779764	12/15/21 BIKE PATH	31.81		NA	2425 430263	300	101000		
6571131000	12/15/21 HOLLY SUGAR SEWER LIFT	55.74		NA	5310 430600	300	101000		
6096766872	12/15/21 SOUTH MEADOW SOFTBALL FIEL	28.62		NA	2425 430263	300	101000		
7041131009	12/15/21 SOUTH MEADOW SEWER LIFT	92.82		NA	5310 430600	300	101000		
3047131000	12/15/21 WELL #12	731.95		NA	5210 430500	300	101000		
3671131000	12/15/21 CITY SHOP- LAWRENCE BUILDI	1,072.10		NA	2425 430263	300	101000		
4671131000	12/15/21 CITY SHOP-1101 3RD ST NW	17.62		NA	2425 430263	300	101000		
4761131000	12/15/21 N SIDNEY SEWER LIFT	83.15		NA	5310 430600	300	101000		
4303731000	12/15/21 WALK PATH LONE TREE CREEK	62.88		NA	2425 430263	300	101000		
2671131000	12/15/21 CITY SHOP- 1101 3RD ST NW	1,164.16		NA	2425 430263	300	101000		
6593352444	12/15/21 SEWER WASH DOWN FAC.	38.80		NA	2425 430263	300	101000		

# of Claims 1 Total: 14,591.94

*Paul Parker*  
12/21/21

*Jami Christensen*  
12/21/21

12/22/21  
11:02:00

CITY OF SIDNEY  
Claim Approval List  
For the Accounting Period: 12/21

For Doc # = 39450  
\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund Org Acct	Object Proj	Cash
Check	Invoice #/Inv Date/Description	Line \$					Account
39450	E 1262 VISA	3,233.73					
	12/01/21 SUPPLIES	2,334.68		NA	1000 420100	200	101000
	12/01/21 PURCHASE SERVICES	761.47		NA	1000 420100	300	101000
	12/01/21 MAINTENANCE	9.06		NA	1000 420100	230	101000
	12/01/21 TRAINING	80.54		NA	2810 420100	300	101000
	12/01/21 K9	47.98		NA	1000 420150	200	101000
# of Claims 1		Total: 3,233.73					
Total Electronic Claims		3,233.73	Total Non-Electronic Claims				

*Paul G. Parker*  
12/30/21



12/30/21  
10:58:47

CITY OF SIDNEY  
Claim Approval List  
For the Accounting Period: 12/21

\* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39451	1229 KALIL LAW FIRM	1,725.53					
	1527 12/22/21 NOVEMBER 2021 BILLING	1,725.53		NA	1000 411100	300	101000
39452	119 CENTRAL WATER CONDITIONING	70.00					
	12/21/21 CITY SHOP WATER JUGS REFILLED	30.00		22879	5410 430830	200	101000
	12/06/21 CITY HALL WATER JUGS REFILLED	40.00		NA	5310 430600	200	101000
39453	51 SIDNEY HERALD	47.46					
	432575 09/05/21 NOH NEILSON SEWER REHAB	47.46		NA	5310 430600	300	101000
39454	843 HANSON INDEPENDENT	180,754.31					
	12/27/21 PRE-LINGING TIP TOP TREE ALLEY	4,000.00*		NA	5310 430600	950	101000
	12/27/21 SEWER LINING LINCOLN AVE	31,281.13*		NA	5310 430600	950	101000
	12/27/21 SEWER LINING 5TH AVE & 6TH	57,367.85*		NA	5310 430600	950	101000
	12/27/21 SEWER LINING 2ND ST SE & MAIN	62,643.33*		NA	5310 430600	950	101000
	12/21/21 WATER SERVICE REPAIR	2,000.00		NA	5210 430500	951	101000
	12/21/21 INSTALLED THREE MANHOLES	23,462.00*		NA	5310 430600	950	101000
39455	20 EAST-MONT ENTERPRISES, INC.	113.57					
	159180 12/21/21 CLEANING SUPPLIES- WARMING HOU	84.57		22568	1000 460430	200	101000
	159194 12/23/21 MOP HEAD	29.00		22880	2565 430200	200	101000
39456	249 MID-RIVERS COMMUNICATIONS	835.84					
	11/17/21 WATER TELEPHONE	83.58		NA	5210 430500	300	101000
	11/17/21 SEWER TELEPHONE	83.58		NA	5310 430600	300	101000
	11/17/21 CITY SHOP TELEPHONE	83.58		NA	5410 430830	300	101000
	11/17/21 CITY HALL INTERNET	83.58		NA	1000 411200	340	101000
	11/17/21 CITY HALL FAX LINE	83.58		NA	1000 411200	340	101000
	11/17/21 CITY HALL TELEPHONE	83.58		NA	1000 411200	340	101000
	11/17/21 FIREHALL INTERNET	83.58		NA	1000 420400	300	101000
	11/17/21 FIREHALL CABLE TV	83.58		NA	1000 420400	300	101000
	11/17/21 POOL TELEPHONE	83.58		NA	1000 460445	300	101000
	11/17/21 WATER PLANT INTERNET	83.62		NA	5210 430500	300	101000
39458	1150 CINTAS	201.97					
	5087869599 12/15/21 RESTOCK CITY SHOP	50.49		22826	5410 430830	200	101000
	5087869599 12/15/21 RESTOCK CITY SHOP	50.49		22826	2565 430200	200	101000
	5087869599 12/15/21 RESTOCK CITY SHOP	50.49		22826	2566 430251	200	101000
	5087869599 12/15/21 RESTOCK CITY SHOP	50.50		22826	5710 430252	200	101000

12/30/21  
10:58:47

CITY OF SIDNEY  
Claim Approval List  
For the Accounting Period: 12/21

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39459			263 BOSS INC.	442.42					
	429066	12/01/21	TONER- BREES COMPUTER	66.99		BREE	1000 410540	200	101000
	429588	11/30/21	CANNON COPY COUNT	56.56		NA	5710 430252	300	101000
	431231	12/07/21	TONER- JESSIE COMPUTER	229.98		JESSIE	1000 410550	200	101000
	431234	12/07/21	PAPER & GLASS CLEANER	18.96		JESSIE	1000 410550	200	101000
	432993	12/14/21	PAPER	41.95		KARMEN	1000 420531	200	101000
	433422	12/15/21	CARD HOLDER & LABELS	27.98		22903	5310 430600	200	101000
39460	E		509 CARDMEMBER SERVICE - VISA	1,413.27					
		11/24/21	USPS	61.60		NA	5310 430600	300	101000
		12/16/21	NORBYO MLCT MEETING TRAVEL	198.14		NA	1000 410210	300	101000
		12/09/21	USPS	32.57		NA	5310 430600	300	101000
		12/13/21	SOUTH 40	90.96		NA	5310 430600	300	101000
		12/14/21	ESRI	21.85		NA	2565 430200	300	101000
		11/19/21	USPS	43.15		NA	5210 430500	300	101000
		12/13/21	INTERNATIONAL TOOL	389.00		22815	1000 460430	200	101000
		12/20/21	MSFT	576.00		NA	1000 411200	300	101000
39461			1159 TBID	13,293.00					
	#W8724	07/08/21	GOLDEN PRAIRIE	3,319.50		NA	2101 460440	700	101000
	#W8745	12/23/21	GOLDEN PRAIRIE	3,961.50		NA	2101 460440	700	101000
	#W8723	07/08/21	LONE TREE	1,467.00		NA	2101 460440	700	101000
	#W8743	12/23/21	LONE TREE	1,465.50		NA	2101 460440	700	101000
	#W8722	07/08/21	RICHLAND INN	1,242.00		NA	2101 460440	700	101000
	#W8744	12/23/21	RICHLAND INN	1,837.50		NA	2101 460440	700	101000
39462			153 GRAINGER INC	4,786.99					
	9146044897	12/09/21	ELECTRIC AIR COMPRESSOR	4,652.82		22633	5210 430500	200	101000
	9148108104	12/10/21	METAL HOSE ASSEMBLY	47.61		22642	5210 430500	200	101000
	9147936752	12/10/21	XL COAT APRON	86.56		22642	5210 430500	200	101000
39463			337 RICHLAND COUNTY HEALTH DEPT	520.00					
		09/30/21	2021 FLU SEASON SHOTS	80.00		NA	5210 430500	300	101000
		09/30/21	2021 FLU SEASON SHOTS	80.00		NA	5410 430830	300	101000
		09/30/21	2021 FLU SEASON SHOTS	80.00		NA	2565 430200	300	101000
		09/30/21	2021 FLU SEASON SHOTS	80.00		NA	5310 430600	300	101000
		09/30/21	2021 FLU SEASON SHOTS	80.00		NA	1000 420100	300	101000
		09/30/21	2021 FLU SEASON SHOTS	120.00		NA	1000 410210	300	101000

12/30/21  
10:58:47

CITY OF SIDNEY  
Claim Approval List  
For the Accounting Period: 12/21

\* Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org	Acct	Object	Proj	Account
39464	756 AMERICAN WELDING & GAS, INC.	160.90							
8219203	10/14/21 DOUBLE EYED STRAPS	160.90		22488	2565	430200	200		101000
39465	1026 DENNING, DOWNEY & ASSOICIATES	21,400.25							
15048	12/15/21 SOFTWARE CHARGES	520.00		NA	2565	430200	300		101000
15107	12/15/21 2021 YEAR END CLOSING	4,200.00		NA	2565	430200	300		101000
15108	12/17/21 2021 YEAR END CLOSING	8,500.00		NA	5210	430500	300		101000
15108	12/17/21 2021 YEAR END CLOSING	8,180.25		NA	5310	430600	300		101000
39467	35 LEE'S TIRE CENTER, INC.	686.20							
148489	12/29/21 FRONT MOUNT & TIRES	171.55*		22839	5310	430600	940		101000
148489	12/29/21 FRONT MOUNT & TIRES	171.55*		22839	5210	430500	940		101000
148489	12/29/21 FRONT MOUNT & TIRES	171.55*		22839	2565	430200	940		101000
148489	12/29/21 FRONT MOUNT & TIRES	171.55		22839	2566	430251	940		101000
39468	429 SWS EQUIPMENT, INC	9,641.23							
139024	12/09/21 GARBAGE TRUCK PARTS #417	9,468.34		22823	5410	430830	940		101000
195088	12/22/21 CYCLINDER BEARINGS	146.50		22834	5410	430830	200		101000
194323	11/29/21 SHIPPING & HANDLING	26.39		22805	5410	430830	200		101000
39469	153 GRAINGER INC	62.84							
9149782089	12/13/21 3/4 SS HOSE	62.84		22645	5210	430500	200		101000
39470	207 HAWKINS INC	2,253.75							
6090012	12/21/21 AZONE & POT PERM & BUFFER	2,213.75		22647	5210	430500	200		101000
6090582	12/23/21 CHLORINE CYCLINDER	40.00		NA	5210	430500	200		101000
39471	1148 CUES	6,151.06							
601857	12/13/21 CABLE ASSEMBLY & FREIGHT	6,116.52		22902	5310	430600	200		101000
602329	12/21/21 FREIGHT FOR LOANER CAMERA	34.54		22905	5310	430600	200		101000
39472	25 AUTO VALUE PARTS STORE	376.91							
440074258	11/30/21 CONTROL MODULE	63.98*		22813	2565	430251	200		101000
440074599	12/07/21 LOCK LUBRICANT	16.47		JASON	5210	430500	200		101000
440074661	12/08/21 COMPRESSION FITTINGS	4.49		22821	5410	430830	200		101000
440075061	12/17/21 BRAKE PADS & DOOR HANDLE	199.98		22829	5310	430600	200		101000
440075139	12/20/21 BRAKE CALIPER	161.12		22830	5310	430600	200		101000
440075152	12/20/21 RETURN CORE	-69.13		RETURN	5310	430600	200		101000

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\* Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39473	1185 SWANSTON EQUIPMENT CORP	576.24					
	P48187 12/06/21 POLY SPINNER HUB	43.46		22818	2566 430251	200	101000
	P48188 12/08/21 SPINNER ASSEMBLY & HUB	532.78		22820	2566 430251	200	101000
39474	841 SAFEGUARD BUSINESS SYSTEMS	254.62					
	34800673 12/16/21 PAYROLL WARRANT CHECKS	254.62		NA	1000 410550	300	101000
39475	1253 MUNICIPAL EMERGENCY SERVICE	1,774.46					
	IN1658562 12/22/21 SEEK THERMAL IMIGANING DEVI	1,774.46		NA	1000 420400	940	101000
39476	1231 ADAM SMITH	500.00					
	01/01/22 PERSONAL VEHICLE USE	500.00		NA	1000 420400	300	101000
39477	1190 JUSTIN VERHASSELT	350.00					
	01/01/22 PERSONAL VEHICLE USE	350.00		NA	1000 420400	300	101000
39478	1302 DEREK CARDA	350.00					
	01/01/22 PERSONAL VEHICLE USE	350.00		NA	1000 420400	300	101000
39479	1348 MONTANA DEPARTMENT OF	70.00					
	104204-15 12/29/21 STEPHANIE RIDL- 2022 LICENS	70.00		NA	1000 460430	300	101000
39480	77 RICHLAND COUNTY TREASURER	812.00					
	12/09/21 SPD PRISONER BOARD- NOVEMBER	812.00		NA	1000 420200	300	101000
39481	19 ELK RIVER PRINTING	250.00					
	37363 11/30/21 BUSINESS CARDS	210.00		NA	1000 420100	200	101000
	37363 11/30/21 GRAPHIC DESIGNS	40.00		NA	1000 420100	300	101000
39482	1067 SONDA'S SOLUTIONS	59.98					
	SP12132021 12/13/21 SHIRTS FOR SPD	59.98		NA	1000 420100	200	101000
39483	1214 CUPS DRUG TESTING SIDNEY	25.00					
	1673 11/30/21 TEST COLLECTION	25.00		NA	1000 420100	300	101000
39484	305 1ST CHOICE COLLISION CENTER	423.45					
	6784 11/22/21 REPAIR DAMAGE TO SIDE MIRROR	423.45		NA	1000 420100	230	101000
39485	445 EAGLE COUNTRY FORD	353.87					
	63130 12/17/21 OIL CHANGE #6240	56.75		NA	1000 420100	230	101000
	62945 11/19/21 OIL CHANGE #6296	34.95		NA	1000 420100	230	101000
	63048 12/07/21 REPLACE AXLE SEAL	186.67		NA	1000 420100	230	101000
	63137 12/07/21 OIL CHANGE #6288	75.50		NA	1000 420100	230	101000

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Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
39486	263 BOSS INC.	175.09							
432481-0	12/10/21 DVD'S	7.29		NA	1000 420100	200		101000	
434262-0	12/20/21 PAPER	167.80		NA	1000 420100	200		101000	
39487	139 GALL'S LLC	32.97							
019802336	11/18/21 UNIFORM NAME TAG	32.97		NA	1000 420100	200		101000	
39488	1236 DANA SAFETY SUPPLY, INC	3,903.22							
761775	12/01/21 LIGHTBAR FOR NEW PATROL	1,881.09		NA	1000 420100	230		101000	
761735	12/01/21 EQUIPMENT FOR NEW PATROL	510.00		NA	1000 420100	230		101000	
762502	12/06/21 EQUIPMENT FOR NEW PATROL	480.00		NA	1000 420100	230		101000	
764761	12/20/21 CONSOLE FOR NEW PATROL	1,032.13		NA	1000 420100	230		101000	
39489	1297 FBI-LEEDA	1,390.00							
200063421	12/28/21 TRAINING FEE- ZEILER	695.00		NA	2810 420100	300		101000	
200063420	12/28/21 TRAINING FEE- KRAFT	695.00		NA	2810 420100	300		101000	
39490	E 1038 WEX BANK	2,761.36							
76977185	12/23/21 SPD FUEL BILL- DECEMBER 2021	2,761.36		NA	1000 420100	230		101000	
39491	481 BALCO UNIFORM CO	5,347.03							
64846-1	12/09/21 CLASS A UNIFORMS	5,347.03		NA	1000 420100	200		101000	
39492	653 MILLERS CORNER	650.00							
832560	12/18/21 CATERING AWARD PARTY- POLICE	650.00		NA	1000 420100	300		101000	
39493	193 ENTENMANN-ROVIN CO.	3,159.90							
0162836-IN	12/15/21 WALLET BADGES	3,159.90		NA	1000 420100	200		101000	
39494	1349 MONTANA SHED CENTER	584.00							
12/16/21	DOG HOUSE FOR POLICE K9	584.00		NA	1000 420150	900		101000	
39495	40 PACIFIC STEEL & RECYCLING	139.17							
7866820	12/16/21 TUBING FOR BED RAILS	139.17		22828	5310 430600	200		101000	
39496	244 BADGER METER INC.	203.20							
80089289	12/29/21 BEACON MOBILE HOSTING	101.60		NA	5310 430600	300		101000	
80089289	12/29/21 BEACON MOBILE HOSTING	101.60		NA	5210 430500	300		101000	

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Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
39497	966 KLJ ENGINEERING LLC	2,844.58							
10163099	12/21/21 PLANNIGN SERVICES- NOVEMBER	2,844.58		NA	1000 411030	300	101000		
39498	1027 MFPC INC	239.25							
8131945	12/01/21 LAY FLAT HOSE	71.43		22379	5310 430600	200	101000		
8141736	12/09/21 FIRE NOZZLE	48.88		22381	5310 430600	200	101000		
8145578	12/14/21 RUBBER HOSE	16.00		22489	2565 430200	200	101000		
8158327	12/28/21 HYDRAULIC HOSE	102.94		22837	5410 430830	200	101000		
39499	27 JOHNSON HARDWARE	477.56							
50313	11/26/21 CHRISTMAS LIGHTS	41.38		22864	2566 430251	200	101000		
51348	11/29/21 GREEN BULK TAPE	20.26		22566	1000 460430	200	101000		
51399	11/29/21 BRACKETS	23.98		22635	5210 430500	200	101000		
51406	11/29/21 DRILL BITS	30.50		22636	5210 430500	200	101000		
53306	12/06/21 CHRISTMAS LIGHTS FOR CITY HALL	99.95		CITY	1000 411200	200	101000		
53671	12/07/21 SS BOLTS	44.28		22640	5210 430500	200	101000		
54448	12/10/21 SPRAY FOAM	6.99		22643	5210 430500	200	101000		
54486	12/10/21 SPRAY FOAM & BROOM	41.95		22644	5210 430500	200	101000		
55028	12/13/21 SPRAY FOAM	13.98		22748	5210 430500	200	101000		
55667	12/15/21 WORK MAT & BUCKET TRAY	42.95		22384	5310 430600	200	101000		
55674	12/15/21 SHOP VAC FILTER	26.98		22646	5210 430500	200	101000		
55743	12/15/21 ZIPLOC BAGS	4.49		22385	5310 430600	200	101000		
55774	12/15/21 BOLTS	13.95		22749	5210 430500	200	101000		
57069	12/20/21 SPRAY NOZZLE & BUNGEY CORD	31.97		22386	5310 430600	200	101000		
57609	12/22/21 LIGHTBULBS	33.95		22570	1000 460430	200	101000		
<b># of Claims</b>		<b>47</b>	<b>Total:</b>		<b>272,644.45</b>				
<b>Total Electronic Claims</b>		<b>4,174.63</b>	<b>Total Non-Electronic Claims</b>		<b>268469.82</b>				